

Requested Council Meeting Date: December 5, 2016

Council Bill No. 2016-618

Item: Approval of Job Description for Position

Originating Department: HUMAN RESOURCES

Attachments: 1) Council Bill No. 2016-618
2) Job Description
3) Personnel Board Summary Sheet

Department Head: Dave Allgood
Finance Department: Leslie Haase
City Attorney: Peter C. Edwards
City Manager: Samuel L. Anselm

Recommended Action: Approval of the Job Description for Assistant Wastewater Superintendent Position.

Background: The new position of Assistant Wastewater Superintendent was approved in the FY 2016-2017 Operating Budget. In accordance with the standard practice, the job description was presented to and approved by the Personnel Board and is now presented to the City Council for their approval.

Discussion: This position is instrumental in maintaining continuity of the command structure for Wastewater Treatment; providing oversight over both Wastewater Treatment Facilities, ensuring they are operating effectively and in accordance with regulations and the Clean Water Act. This position is paid for out of the Wastewater Fund.

Recommendation: City staff recommends that the Council approve the Job description on First reading.